

AGENDA
Alaska TRCC Meeting
May 20, 2009
AST Conference Room, 5700 Tudor Rd.
1:30 pm – 4:30 pm
Tele conf # 1-800-315-6338, meet me code 5682

In Attendance:

- Diane Schenker
- Kerry Hennings
- Kat Peterson
- Carl Gonder
- Ulf Petersen
- Tony Piper

On phone:

- Marcia Howell
- Cindy Cashen
- Joanna Bradford
- John Lucking
- Dave Brower

I. Internal Committee Business

- a. Approval of meeting notes from April 15th meeting
 - Diane moves to approve the minutes
 - Kerry seconds
 - All in favor, no opposed, Ulf abstains, motion carries
- b. Length of meeting notes
 - Ulf moves that the meeting minutes reflect the committee's approved bylaws to only summarize the action items, and not provide detail
 - Diane seconds
 - All in favor, no opposed, motion carries

II. Updates on Action Items from Previous Meetings

- a. Tony Piper's paperwork – Action Item complete
- b. Tim Bundy's paperwork – Action Item complete

III. Other Short Business

- a. Traffic Records Forum
 - Carl discusses the 2009 Traffic Records Forum. For more info: www.atsip.org
- b. Doodle calendar for TraCS Steering Committee meeting
 - The number of participants is not as important as making sure all the key people are present.
 - Joanna will keep the ATRCC members informed about when this meeting will take place

IV. FFY10 Strategic Plan

- a. The Committee discussed and agreed upon final edits to the FFY10 Strategic Plan
- b. The Committee agrees next year to include in each project the overall cost of the project per year
- c. Vote on Strategic Plan:
 - Diane moves to accept the strategic plan with the changes as discussed
 - Kerry seconds
 - All in favor, no opposed, no abstains, motion carries

V. Last Minute Items

- a. *Model Impaired Driver Records Information System (MIDRIS) Draft Data Dictionary*–
 - Diane moves that Carl will contact Richard Paddock to give a presentation about this at the next ATRCC meeting on June 17th
 - Tony seconds
 - All in favor, no opposed, motion carries
- b. Streamlining the 408 and Strategic Plan process -
 - Diane moves that the committee address at the next meeting on June 17th:
 1. improving the 408 grant application and scoring process,
 2. the annual updating of the Strategic Plan, and
 3. scheduling the dates for next year's process
 - Tony seconds
 - All in favor, no opposed, motion carries

VI. Action Items as a Result of this Meeting

- a. Joanna will complete the final edits to the FFY10 Strategic Plan and send it out to Committee members
- b. Carl will contact Richard Paddock about a MIDRIS presentation for June 17th
- c. The committee will discuss streamlining the 408 Grant Application and Annual Strategic Plan process at the June 17th meeting

VII. Meeting Adjourns

- a. Diane motions to adjourn
- b. Tony seconds
- c. All in favor, no opposed, motion carries
- d. meeting adjourns at 3:25pm
- e. Next meeting: June 17th at 1:30pm